

GUIDELINES FOR SETTING UP NEW USER IDS

Username must be at least 6 characters long and composed of alphanumeric characters. As an example, a username for John Doe could be JohnDoe. A username for Jane Public might be JPublic. The username field is case-sensitive. Jpublic or jpublic would not work for the previous example.

Passwords must be at least 8 characters long. The password cannot match your username. You should include at least one uppercase and one lowercase alpha character as well as at least one numeric character.